Web of Science Scholarly Metrics Instructions

Author Search:
On the Web of Science homepage, https://arch.library.nyu.edu/databases/proxy/NYU00731 click on the arrow next to “Basic Search” and from the drop down select “Author Search.”

You will then want to input all the information Web of Science asks for on the author (as the steps are presented to you) and run the search. Note: You can add more than one variant of Author Name, Research Domain, and Organization.
Once you have run the search you can refine the results to disambiguate if needed and after making selections click on “Create Citation Report.”

Another way to create this report is to go through the citations, make selections and “Add to Marked List.”
Once in the Marked List you can “Create Citation Report” as well.
Citation Mapper:
On the Web of Science homepage, [https://arch.library.nyu.edu/databases/proxy/NYU00731](https://arch.library.nyu.edu/databases/proxy/NYU00731) search for an article that you wish to map. Once you have run the search go to the citation record for the article and click on “View Citation Map:”

Once in Citation Mapper you can make your selection to map forward, backward, or both.

You can also use the selection options in the bottom-left of the page and “Re-Create Map,” at the top right, options to change the display or create a new map for citing articles.
Cited Reference Search:

On the Web of Science homepage, https://arch.library.nyu.edu/databases/proxy/NYU00731 click on the arrow next to “Basic Search” and from the drop down select “Cited Reference Search.”

Enter information about the work in the fields provided and run your search. Select the records that represent the article you need (for each record there will be a number under “Citing Articles” that represents the times the article has been cited) and click on “Finish Search.”
Once you make your selections and “Finish Search” you will see the results of all articles that have cited the text and have the option to go to their citation record. On the results screen you will also see the options to “Create a Citation Report” for the result articles.