ArchivesSpace
Digitization Work Order

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What is it?

- Two primary functions:
  - Allows export of work orders needed for in-house or external digitization
  - Post-digitization, syncs information about digital objects to ASpace

- Replacement and improvement on Archivist Toolkit ‘Batch DO 2.1’ plugin
Key Points

RefIDs and Component Unique IDs

- Archivist Toolkit based workflow relied on refIDs being easy to type
- Generating a Work Order creates short Component Unique Identifiers (CUIDs) - e.g. ‘cuid457’ where they don’t already exist

Why an ArchivesSpace plugin and local script?

- Looked at several options used by other organizations, decided a ‘thin’ plugin + local script would meet need and allow us most flexibility
ArchivesSpace Work Order Plug-in Workflow
Part 1

Content Processing & Publication
- stage content
- create ASpace Digital Object using persistent URL

ArchivesSpace Work Order Plug-in Workflow
- digitization
- upload

ArchivesSpace plug-in
work order
CCG
Preservation
ArchivesSpace Work Order Plug-in Workflow
Part 2

Finding Aids
Publisher

- preview FA in publisher
- archivist QC
- publish FA to production

EAD

Archivist

ArchivesSpace plug-in

Archivist QC

Preview FA in publisher

Publish FA to production
Demo!

Export report
Generate work order
What this looks like in ArchivesSpace and online
## Export a Report

<table>
<thead>
<tr>
<th>Resource ID</th>
<th>Ref ID</th>
<th>URI</th>
<th>Container Indicator 1</th>
<th>Container Indicator 2</th>
<th>Title</th>
<th>Component ID</th>
</tr>
</thead>
<tbody>
<tr>
<td>TEST.124</td>
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<td>2</td>
<td>5</td>
<td>The Dragons of the Galapagos</td>
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</table>
## Generate a Work Order

<table>
<thead>
<tr>
<th>Resource</th>
<th>Ref ID</th>
<th>URI</th>
<th>Container Indicator 1</th>
<th>Container Indicator 2</th>
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<th>Component ID</th>
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<tbody>
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</tbody>
</table>
Digital Object Record in ArchivesSpace

Digital Object in Public Finding Aid

Instances

- Mixed Materials
  - Box 1

- Digital Object
  - Bliven, Bruce

Container List

Series I: Journals

Conditions Governing Access:
David Wojnarowicz's journals have been digitized and can be viewed in their entirety via

<table>
<thead>
<tr>
<th>Container 1</th>
<th>Container 2</th>
<th>Title</th>
</tr>
</thead>
<tbody>
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<tr>
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<td>Folder: 3</td>
<td>1977: July, NY Journal I, Brookh</td>
</tr>
</tbody>
</table>
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