Basic Exhibit Mounts for Documents or Photographs: 2 Methods

Method 1: Polyester corners

**Tools and supplies needed:**
- Straightedge
- 2 mil. or 3 mil. polyester (Mylar/Melinex, etc.)
- Double-sided tape
- X-Acto, scalpel, or Olfa knife
- 4-ply archival mat board
- Bone or Teflon folder
- Cutting mat

1. Cut a piece of archival mat board the same size as the object to be exhibited.

2. Cut a strip of polyester approximately ¾-inch wide and 3 inches long. Fold into a corner as shown; crease the folds well with a bone folder and trim the flaps to form a triangle.

3. Test the fit of the corner on the board. You may need to trim the tip of the corner (see image at right). Repeat steps 1-3 for the other 3 corners, then adhere corners to the board with small pieces of double-sided tape as shown.
Method 2: Polyethylene straps

Tools and supplies needed:
- Straightedge
- 4 mil. polyethylene strapping
- Double-sided tape
- X-Acto, scalpel, or Olfa knife
- Archival mat board
- Bone or Teflon folder
- Cutting mat

1. Cut a piece of archival mat board the same size as the object to be exhibited. Trim a strip of polyethylene strap to approximately ½-inch wide and a few inches longer than twice the length of the object to be exhibited.

2. Apply a piece of double-sided tape to each end of the strip. Align the strip along one edge of the document and wrap the strip around the document and board. Adhere one end of the strip to the board, then adhere the other end of the strip to the strip itself. Repeat for the opposite edge of the document.